



Returning Officer Name: _____

Phone _____

Email _____

Attendance Area:

INSTRUCTIONS FOR VOTING BY A MAIL-IN BALLOT PAPER

- Enclosed for your use are:
- an Application and Oath of a Qualified elector for mail-in ballot (Form 301)
 - a ballot paper
 - a mail-in ballot paper envelope (S.1)
 - a certificate envelope (S.2)
 - a pre-addressed envelope (S.3) for delivery to the Returning Officer

MARKING YOUR BALLOT PAPER

- You are voting for _____ candidates.
- 1) Print the names of the candidates you are voting for in the white spaces on the ballot paper.
 - 2) Fold the ballot paper and enclose the ballot paper in envelope (S.1) and seal the envelope.
 - 3) Enclose envelope (S.1) in the certificate envelope (S.2) and seal it.
 - 4) Print your name and address on the certificate envelope and SIGN your name.
- Note: Please ensure that your name is legibly printed in order that the Returning Officer can identify your name and process your ballot paper.
- 5) Enclose the certificate envelope (S.2) in envelope (S.3) and seal it.
 - 6) Mail or deliver envelope (S.3) and its contents to the Returning Officer

Please return your ballot paper to the Returning Officer before the close of polls on polling day, Monday, _____, 20____

SECURITY OF BALLOT PAPER

When the polls are closed, the ballot paper envelopes are removed from the certificate envelopes. The certificate envelopes are then sealed in a special envelope. At this time, the ballot paper envelopes are opened and the ballots are counted. If you have any questions concerning the marking of your mail-in ballot paper or any other election matter, you should contact the returning officer at the contact information shown above.

List of Candidates

1.	2.
3.	4.
5.	6.
7.	8.
9.	10.