

NOMINATION PAPERS

Candidate	Political Party Affiliation
Electoral District of Nomination	

Key Dates
Close of Nominations
Nominations may be submitted anytime after the writ is issued until the Close of Nominations
Date/Time: Mon at 2PM.
Drawing of Lots
Date/Time: Mon at 3PM

Voting Opportunities	
Special Ballot	To Fri
Advance Polls	Sun from 8 AM to 8 PM Mon from 8 AM to 8 PM
Ordinary Poll	Mon from 8 AM to 8 PM

Returning Officer Contact Information:	
Name: _____	Office Address: _____
Phone : _____	_____
Email: _____	_____

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NOMINATION PAPER

General Instructions

1. Nomination papers may be filed with the Returning Officer at **anytime before 2PM on Nomination Day**. Once your nomination paper is approved, you are a confirmed candidate and will be provided election materials. As a confirmed candidate your information will also be included on the Elections Yukon website and provided to electors who are completing special ballots. Early filing is recommended.
2. At least 25 signatures of qualified electors in this electoral district are required. It is recommended that additional signatures be obtained, as during the approval process ineligible electors are not counted. Additional pages of signatures can be attached to this Nomination Paper.
3. All signatures must be made in the presence of a witness, who is required to initial each signature and named in the WITNESSES section on this Nomination Paper. Each witness will use their own page to collect signatures and the same witness must initial all elector signatures on that page.
4. If the candidate has the endorsement of a registered political party, the nomination paper may be accompanied by a Letter of Endorsement from the leader of the party **or** a Statement of Endorsement (p.15) leader of the party or Authorized Representative.
5. If a candidate is ineligible to sit as a member of the Yukon Legislative Assembly, the candidate must file a Statement of Ineligibility (p.13) with this Nomination Paper. This declaration is to state the grounds for ineligibility as defined in the Yukon Legislative Assembly Act (sec 5 and 6) and commits the Candidate to divest him or herself of them within 30 days of the election.
6. The Nomination Paper may be filed with the Returning Officer from the Issue of the Writ to the **Close of Nominations (typically 10 days after the Issue of the Writ) at 2:00 p.m. Nominations will be accepted during normal office hours and on Nomination Day the Returning Office will be open from 10:00 a.m. to 2:00 p.m. to accept nominations.**
7. A deposit of \$200.00 in cash or bank draft or money order is required at the time of filing. Certified Cheques or Money Orders must be made out to the Yukon Consolidated Revenue Fund. A Receipt for Nomination Papers and deposit is issued once approved. No Nomination Papers will be accepted after 2:00 p.m. on Nomination Day.
8. One hour after the of the close of nominations a candidate may request, in writing to the Returning Officer, that corrections be made to the candidate's name (as it is to appear on the ballot paper), address or political affiliation on the nomination paper.



CANDIDATE INFORMATION

Name as it is to appear on the Ballot:

Given name or nickname

Surname Name

Public Contact Information: _____

Email

Phone

Official Address: _____

Candidate has been advised of option to provide professional quality head shot photograph and 250-word text for Elections Yukon website.

For Electoral District of: _____

Electoral District of
Residence

YES

NO

Political Affiliation: _____

Email Address: _____

Telephone _____

Civic Address: _____

Mailing Address: _____

Returning Officer Confirmation: _____

Date: _____

Nicknames or names commonly known by:(e.g., Jonathon Doe – on ballot John Doe) may be used.
May not include any title, degree, prefix or suffix (115(2))



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NOMINATION BY QUALIFIED ELECTORS

I declare that I am a qualified elector and reside in the Electoral District of: _____

and that I nominate: _____

as a candidate in the territorial election to be held on: _____

	Print Name	Print Civic Address	Signature of Elector	Witness Initials
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

Witness Name: _____ Signature _____ Date _____

Each witness must use their own page. The witness on this page **must be the same** for all the signature on this page.



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Witness Name: _____ Signature _____ Date _____

Each witness must use their own page. The witness on this page **must be the same** for all the signature on this page.



ADDRESS FOR THE SERVICE OF PAPERS

The official address, mailing address, phone number and email which will be for the service of papers:

Name of Candidate:

Official Address:

Mailing Address:

Telephone:

Email:

The official address may be your home or your office

CONSENT OF CANDIDATE AND DECLARATION OF ELIGIBILITY

I, (Name of Candidate)

consent to the nomination and declare that I am eligible, subject to any declaration made, as a candidate in this election, as a member of the Legislative Assembly pursuant to the Elections Act

SIGNATURE OF CANDIDATE

Declared before me at

_____ this _____ day of _____ year _____

Returning Officer, Justice of The Peace, Notary Public, or A Peace Officer



APPOINTMENT AND CONSENT OF OFFICIAL AGENT

I, (Name of Candidate) _____

For the Electoral District of: _____

hereby appoint, to be my Official Agent at this Election,

Print Name of Official Agent: _____

Address of Official Agent: _____

Telephone: _____

Email: _____

Signature of Candidate

DECLARATION OF OFFICIAL AGENT

I, _____ declare that I agree to be appointed as an official agent at this election. I acknowledge that I am aware of the reporting requirements and timelines to submit Election Revenue Return, Expenses Return and Financing Return. (Elections Act s. 385, 391, and 394)

Signature of Official Agent:

Declared before me at _____ this _____ day of _____ year _____

Returning Officer, Justice of The Peace, Notary Public, or A Peace Officer



STATEMENT of INELIGIBILITY

I,
Name of Candidate a Candidate in the Electoral District of

Declare that am ineligible to become a member of and to sit and vote in the Yukon Legislative Assembly as defined in the Yukon Legislative Assembly Act (section 5 and 6) on the following grounds:

And that I I undertake to rectify my ineligibility within 30 days of my being declared elected.

I acknowledge that I am aware that a candidate is guilty of an offense if they fail to rectify the reason for ineligibility within 30 days of being declared elected and the candidate's election is void.

Dated at _____ this _____ day of _____ year _____

Signature of Candidate

LEGISLATIVE ASSEMBLY ACT

Extract (Sections 5 and 6 Regarding Ineligibility)

5. Disqualifications

- (1) A member of the Senate or of the House of Commons of Canada or of the legislative assembly of any province or territory is not eligible to be a member of the Legislative Assembly.
- 2) A member of the Legislative Assembly who sits or votes as a member of the Senate or of the House of Commons of Canada or of the legislative assembly of any province or territory becomes ineligible to be a member of the Legislative Assembly or to sit or vote in the Legislative Assembly. S.Y. 2016, c.5, s.33; S.Y. 2002, c.136, s.5

6. Disqualifications and exemptions 6

- 1) For the purposes of this section and section 7, "Government" includes any department, ministry, branch, board, commission, or agency of the government.
- (2) Subject to subsection (3), a person who accepts or holds any office, commission, or employment in the service of, or at the nomination of, Her Majesty, the Government of Canada, or the Government of the Yukon is not eligible to be a member of the Legislative Assembly or to sit or vote in the Legislative Assembly.
- (3) Nothing in this Act renders a person ineligible to be a member of the Legislative Assembly because the person
 - (a) accepts or holds the office of Speaker or Deputy Speaker of the Legislative Assembly;
 - (b) accepts or holds a position as member of the Executive Council;
 - (c) receives any indemnity, expense allowance, salary, reimbursement, or other payment to which the person is entitled pursuant to this Act;
 - (d) is or becomes an active member of the Canadian Forces as a consequence of war;
 - (e) is or becomes a member of the militia or other reserve of the Canadian Forces other than in a position to which is attached a full-time salary;
 - (f) accepts or holds a position which a member of the Legislative Assembly is expressly authorized to hold by resolution of the Legislative Assembly or by any Act as long as no salary or other profit is received by the person other than as provided for in or pursuant to the resolution or Act;
 - (g) attends any meeting or event as a representative of the Legislative Assembly, the Speaker, or the Government of the Yukon in the person's capacity as a member of the Legislative Assembly and receives only reimbursement of the person's travelling and living expenses therefor;
 - (h) accepts or holds the office of justice of the peace, coroner, or notary public;
 - (i) receives a pension or other benefit in respect of previous service to Her Majesty, the Government of Canada, or the Government of the Yukon;
 - (j) is or becomes employed by the Government of the Yukon as a casual employee within the meaning of the Public Service Act; or
 - (k) is or becomes a member of a board, commission, or other body created by an Act and holds office as a member at the nomination of the Commissioner in Executive Council. S.Y. 2007, c.11, s.3; S.Y. 2002, c.136, s.6



CANDIDATE NOMINATION ENDORSEMENT

This form may be used as an official letter of endorsement if one is not provided by a registered political party.

I, _____ certify, in accordance with Section 48 of the *Elections Act*, that:

Name of Candidate

is the officially endorsed candidate of the:

Name of Party

for the electoral district of:

Name of Electoral District

Signature of Party Leader or Authorized Representative

Date



PROTECTION OF PERSONAL INFORMATION GUIDELINES FOR THE USE OF THE LIST OF ELECTORS

1. PURPOSE

This document provides guidance to registered political parties, members of the Yukon Legislative Assembly, and candidates, as authorized recipients of the List of Electors, on the privacy best practices for acceptable use.

These guidelines provide information on the appropriate measures that should be taken to ensure that the lists of electors are used in an acceptable manner and that personal information is protected against accidental or unauthorized access, disclosure, use, modification or disposal.

It will also assist in the protection and management of personal information contained in the lists of electors whether the format is printed, electronic format, or examined in any format without taking a copy.

2. ELECTIONS YUKON POLICY

Elections Yukon respects the privacy of electors and is committed to the principles of privacy protection. This recognizes that the protection of personal information is an essential element of integrity for a democratic institution to earn and maintain the public trust.

Elections Yukon is provided personal information for electoral purposes. This information is used to create and distribute an accurate list of electors for use by election officials and political entities. To this end, there is a shared responsibility of providers and recipients of the information to protect the information.

3. KEY ELECTION ACT PROVISIONS

Section 49.13 (4) (Use of Lists): A person to whom a list of electors is provided under any of paragraphs 49.10(b) to (g) may use it for the purposes of communicating with electors in the course of the person's functions as a registered political party or member of the Legislative Assembly, including campaigning, raising money and soliciting memberships.

Note: Recipients of personal information must not disclose personal Information to any individual or entity to whom this policy does not apply. An authorized recipient may inform a person if they are on the list of electors. An authorized recipient would not inform a person about the registration status of another person.

Section 49.14 (Offense): Any person who, having obtained information from or in relation to the register of electors or a list of electors, uses the information otherwise than as permitted under this Act, commits an offence.

Note: 'Use of information otherwise than as permitted', or unauthorized use, would include personal or commercial use of the information. Lists are not to be shared with political parties or candidates for any other level of government.

4. DISTRIBUTION OF THE LIST OF ELECTORS

As required by the Elections Act, list of electors or list of changes are provided at various times to election officials and political entities.

Annually:

- to political parties and members of the Legislative Assembly
- registered political parties are provided the list for all districts
- Members of the Legislative Assembly are provided lists for their district
- Distribution:
 - within 30 days after the 1st year anniversary of the return of the writ after the general election
 - at least once by November each year for the 2nd, 3rd and 4th anniversary of the election date
 - If there is no change to the list, no list is required to be prepared

Election Period

- to political parties;
 - within 17 days after issue of writ
- to candidates;
 - within 7 days after the close of nominations
 - list of changes within 3 days after close of revision
 - list of changes before opening of the polls

Post-Election Period

- to political parties and Members of the Legislative Assembly
 - as soon as practicable after the return of the writ for a general election
 - as soon as practicable after the return of the writ for a by-election
 - as soon as practicable after the enactment of an amendment to the Electoral District Boundaries Act

5. SECURITY SAFEGUARDS

All individuals or entities with access to, or a copy of, personal information should take all reasonable precautions to protect the security and confidentiality of the personal information.

Safeguards include the following:

- Administrative measures: Procedures to protect the privacy and security of personal information, staff training on privacy, limiting access to information to a “need to know” basis, ensuring the reliability of individuals having access to the personal information, and designating a person who will be responsible for implementing privacy safeguards.
- Technical measures: These measures include passwords, audit trails, encryption, firewalls and other technical security safeguards to minimize the risk of unauthorized individuals accessing personal information.



- Physical measures: Restrict access to areas where personal information is stored.

These safeguards are for the guidance of authorized recipients. Other forms of safeguards may be adopted to protect the confidentiality and security of the list of electors.

6. LOSS OR THEFT OR UNAUTHORIZED ACCESS OF INFORMATION

In the event of accidental or unauthorized access, disclosure, loss or theft of personal information, authorized recipients should be ready to effectively deal with the privacy breach.

While each instance is unique, the following steps are recommended to be taken:

- Contain the breach and identify the source
- Evaluate the risk of harm resulting from the breach
- Identify any documents that were lost or stolen and try to recover them
- Document the circumstances of the incident
- Prevent a reoccurrence of the event
- Report any privacy breaches to the Privacy Officer at Elections Yukon.

7. DISPOSITION OF LISTS

Proper disposal of the lists of electors reduces the risk of a privacy breach. Paper copies should be shredded and electronic copies destroyed (not just erased).

A best practice is the recovery of all lists by authorized recipients or persons responsible for the implementation of security safeguards after their designated period of use. This would include the disposal of annual lists once the new lists were received or after the election period.

8. PRIVACY OFFICER

For additional information, materials, or to report an incident, the Privacy Officer for Elections Yukon can be contacted at privacy@electionsyukon.ca or (867) 667-8683.



DECLARATION OF A CANDIDATE USE OF THE LIST OF ELECTORS

I, _____, a candidate for the electoral district of _____

solemnly declare that:

- I have received from Elections Yukon access to the list of electors for the electoral district of my nomination
- I understand the importance of protecting the security and confidentiality of the personal information contained in the lists of electors
- I have received a copy of the guidelines for the use of the list of electors
- I understand that the lists of electors may only be used for the purposes of communicating with electors in accordance with the *Elections Act*
- I will take appropriate measures to protect the confidentiality of the personal information contained in the lists
- I will not keep a copy of the lists and will return or dispose of my copy once I have completed the task for which it was provided to me.

Signature of Candidate

Date:

Name of Witness

Signature of Witness