



**APPLICATION for
RETURNING OFFICER and
ASSISTANT RETURNING OFFICER
for
TERRITORIAL ELECTIONS**

Elections Yukon is an independent, non-partisan office responsible for the administration of territorial general elections, school council elections, and school board elections. All Returning Officers and Assistant Returning Officers must be non-partisan at all times during their appointment.

Provide responses to the following questions using this fillable form. Return your responses via email to info@electionsyukon.ca along with your resume.

1) Your name and contact information, including your address, telephone and email.

Last Name

First Name

Physical Address:

Number

Street Name

Type

Community

Postal Code

Mailing Address:

Same as above

or see below

PO Box #

Community

Postal Code

or

Number

Street Name

Type

Community

Postal Code

Best phone # to contact

Alternate phone number(s)

Best e-mail address to contact

Alternate e-mail address

For questions #2 to #4 you may use paid and/or volunteer work experiences.

2. Describe how you meet the qualification of recent, related management-level experience leading time-sensitive events and/or projects.

3. Describe how your related experience includes:

- Hiring, training and supervision of staff;

- Financial and asset management;
- Office administration, with a focus on delivering programs and/or services to clients.

4. Describe your demonstrated experience and proficiency using a variety of modern office computer software (including web browsers and Microsoft Office suite or related software, and mobile technologies).

5. Describe your previous experience working in electoral events (federal, municipal and/or territorial).

6. Indicate any post-secondary education or equivalent experience.

Date

Thank you for taking the time to complete this application and for your interest in the electoral process.